EVANEWS 116

December 2018

Merry Christmas & Happy New Year from everyone at EVA!

EVA Holiday Closure

Due to bank holidays and staff annual leave, EVA will be closed from 5pm on Friday 21st December until 9.15am on Wednesday 2nd January.

In this EVANEWS


NEW courses! EVA Training | January - June 2019

Book Now! Only 2 subsidised places left Mental Health First Aid | 2 day Accredited Training

Online booking, Cost & How to Pay, Terms and Conditions

Bespoke Training

Big Lottery Fund Reaching Communities | Funding Surgeries

Trusted Charity | Quality Mark for Registered Charities

European Nationals' Rights post-Brexit | Information Event

Made of Money | Training

FREE | Home energy checks to help combat fuel poverty

How can Enfield Libraries help your group?

Enfield Faith Forum

I Love Enfield

Funding, Awards and In-Kind Support

EVA Services, staff and contact details


## EVA Training | January – June 2019

EVA offers a targeted programme of training, workshops and events for trustees, staff and volunteers in voluntary and community organisations.

Our training aims to support your organisation to become sustainable so you can meet future challenges and deliver services to residents in the London Borough of Enfield with confidence.

Click on the links provided for more information and to book.

### Trustee Roles & Responsibilities

Trustee Roles and Responsibilities | 28th January 2019, 9.45am – 4pm | £15* | Trustee Boards / Management Committees have responsibilities which require that each person understands their roles and duties to the organisation.

### Increase your chances of fundraising success.

The Difference You Make | 12th February 2019, 9.30am-4.30pm | £20 refundable deposit | It is important to be able to identify and share the difference you expect your project to make. This training will help you understand how 'Theory of Change' works to identify the difference you make, its potential benefits for your organisation, and its use in funding applications. Run by Partnership for Young London. Your group does not have to work with children or young people to benefit from this training.

Evidence of Need | 12th March 2019, 9.45am – 1pm | £15* | A good grant application starts with identifying the need for the project. You will only be able to make a strong case for funding your project when you have established there is a need for it.

Monitoring & Evaluation | 14th May 2019, 10am – 1pm | £15* | Strong monitoring and evaluation has many benefits including the opportunity to learn from previous work to help you develop future projects, and providing all the

information you need to record & report the difference you have made.

Project Planning | 23rd May 2019, 9.45am – 1pm | £15* | It is important to create a strong project plan to ensure your project is well run. This training will advise you on tools available and the key ingredients for project planning.

Reporting Impact Using Visual Tools | 11th June 2019, 9.45am – 1pm | £20 refundable deposit | Being able to report on the impact of your work is essential for fundraising. You can communicate complex data in a visual way. This training looks at using readily available 'infographic' tools to illustrate the difference you have made. Run by Partnership for Young London. Your group does not have to work with children or young people to benefit from this training.

### Financial Management

Budgets & Costs | 6th March 2019, 9.45am - 3pm | £25* | The training will assume you have little knowledge of accounting and budgeting and will cover techniques required for effective budgeting and costing for your organisation.

Financial Reporting | 1st May 2019, 9.45am – 1.15pm | £15* | Reporting on management accounts and monitoring of budgets is a necessary function to ensure that Trustees and funders can assess that spending is appropriate against organisational income.

### Volunteer Management

Enfield Volunteer Organisers Network (EVON) | 20th March 2019 & 18th June 2019 | FREE* | EVON is a FREE quarterly informal meeting for any staff or volunteers who are responsible for volunteers, or for their organisation's volunteer programme.

### Online booking.

1. The full training programme, course descriptions and online booking forms are on EVA's website, or
2. Click on the title of the course above to take you to the specific course description and booking form.

If you have any difficulty using the online booking system, please call 020 8373 6268 or email admin@enfieldva.org.uk

### Cost & How to Pay

* Prices shown are for organisations providing 80% or more of their services to Enfield residents – (other organisations - please see booking forms for prices).

You can pay online directly from your account to EVA's account. See here for more information. Bookings will be confirmed when payment is received. You can also still pay using a cheque.

Refundable deposits, where required, will be refunded on attendance at the training.

### Terms and Conditions

EVA Training Terms and Conditions are available on every training page and you will be asked to confirm that you have read and understood them when you book.

### Bespoke Training

EVA can offer bespoke training for your organisation by arrangement.
Contact Jenny Budden : mailto:admin@enfieldva.org.uk or 020 8373 6268 to discuss your organisation's training needs.

Back to Top

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### Book now for this unique opportunity | Only 2 places left

### Mental Health First Aid | 2 day Accredited Training | 24th & 25th January 2019 | *£65

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This is a comprehensive awareness and skills course, which includes a mix of presentations, discussions, and group work.
Mental Health First Aid (MHFA) is an internationally recognised training course, designed to teach people how to spot the signs and symptoms of mental ill health and provide help on a first aid basis.

EVA can offer up to 12 subsidised places on this Mental Health First Aid 2 day Accredited training course for *£65 to staff or volunteers from voluntary and community organisations providing at least 80% of their services to London Borough of Enfield residents. (The cost to

groups not meeting this requirement is £300.)

Back to Top

## Big Lottery Fund Reaching Communities | EVA monthly funding surgeries

Sophie Mathias, Big Lottery Fund Grants Officer, and Kishore Kanani, EVA Project Development & Funding Advice Officer, are offering 1 hour one-to-one appointments each month for groups who would like to apply to the Reaching Communities programme. Sophie will discuss and review your Reaching Communities idea with you before you submit it.

Email Kishore k.kanani@enfieldva.org.uk or call him 020 8373 6357 with your outline idea if you would like to arrange an appointment on

Wednesday 9th January

Wednesday 6th February

Back to Top

## Trusted Charity | Quality Mark for Registered Charities

The PQASSO Quality Mark has been renamed Trusted Charity and will be open to registered charities only.

*"NCVO's Trusted Charity standard exists to build public trust and confidence – in individual charities, and in the sector as a whole. It's a way of making sure organisations are well run, accountable and transparent."* NCVO

A 3 year subscription to the online toolkit is £125 for charrities with 0-25 staff.

There are 11 eleven quality areas – Governance, Planning, Leadership and management, User-centred service, Managing people, Learning and development, Managing money, Managing resources, External communications, Working with others, Assessing outcomes and impact.

Back to Top

## European Nationals' Rights post-Brexit | Information Event

28th February 2019 at 6pm. The Dugdale Centre, 39 London Rd, London, Enfield EN2 6DS.

Citizens Advice Enfield will be holding an information event for European nationals about Brexit, explaining what they will need to do to acquire settled status once the UK has left the European Union. All European nationals are welcome, just come along. Tea and coffee will be provided and information will be given in English, Polish, Russian, Lithuanian and Albanian. Funded by Greater London Authority. For more information about this event contact Jill.Harrison@enfieldcab.org.uk

Back to Top

## Made of Money | Training

Quaker Social Action (QSA) provides its Made of Money award winning programme at schools, children's centres & community groups for group sizes of 8 to 12 covering issues such as better budgeting, building your savings, understanding credit and debt, improving your communication about money, exploring your values and attitudes towards money, coping with consumer culture.

Or

Attend a workshop or training to develop skills to help your clients relieve the stresses and anxieties caused by money.

Starting conversations about money |2.5 hr. Workshop | 1st Feb 2019 | £40

Starting conversations about money | 2.5 hr. Workshop | 2nd April 2019 | £40

Financial capability - Train the trainer | 2 day training | 12th / 13th March | Non-profit with annual income under £500,000 - £190 (Others - check prices on website). If you support clients on a low income, this practical course will enable you to run QSA's

financial capability course, as well as gain the skills and knowledge to incorporate financial education into your existing work.

Back to Top

## FREE | Home energy checks to help combat fuel poverty

LEAP carry out home visits in the London Borough of Enfield for people on low incomes or with long-term illness or disability, designed to target households that are, or are at risk of, falling into fuel poverty. Simple energy saving measures can be fitted, advice on how to use heating controls better, checks for the cheapest energy tariff, and referrals for other help or improvements (eg. a new boiler, if eligible). Open to all types of householders – homeowners, private renters and social housing tenants.

LEAP willl also come and do a short talk at an event or meeting to explain and encourage uptake of this service.
Contact Tom Ruxton - tom@theheetproject.org.uk Jane Laporte - jane@theheetproject.org.uk or call them on 020 8520 1900

Back to Top

## How can Enfield Libraries help your group?

Use your local library to advertise your activities / events, hold taster events / information sessions (eg. Arts Circle held painting classes recently to encourage interest in their service).

Meeting rooms and offices for hire (currently £10.60/£15.90 per hour); and partners are wanted to share working space. Enfield Libraries have long-term sharing agreements with Age UK and want to foster similar co-operative arrangements with other organisations.

With a library card borrow books & download e-books no charge, CDs, DVDs and spoken word CDs for a small charge, large print books, use PCs for an hour a day for free, log into Wi-Fi for free all day. Concessionary discounts depending on circumstances.

Contact Mia MacKinnon for more information or to discuss your needs / ideas mia.mackinnon@enfield.gov.uk

Follow Enfield Library Service on Facebook www.facebook.com/enfieldlibrary or Twitter https://twitter.com/enfieldlibrary
Back to Top

## Enfield Faith Forum

Enfield Faith Forum is facilitated by Enfield Council & Enfield Met. Police for local faith groups to work together and promote peace, mutual understanding and respect. It meets quarterly and discusses issues of concern to local faith communities.

## I Love Enfield

The 'I Love Enfield' Enfield Council campaign is designed to inspire people to be proud of the borough and continue to build a strong local community. Residents, businesses, students and young people are being encouraged to bring the community back to the heart of Enfield.The I Volunteer pages promote opportunities to volunteer for Enfield Council, as well as signposting people to Volunteer Centre Enfield's Volunteers page

Back to Top

## Funding, Awards and In-Kind Support

### EVA Funding Guide

This guide (.pdf) highlights and provides web links to funders which may be most suitable for applications from small community groups in Enfield. It outlines the main funding criteria, application deadlines, priorities, and how much you can apply for. Last updated

February 2018.

### Culture Seeds | London Mayor Arts, Culture and Heritage projects

Culture Seeds provides £1,000 - £5,000 to support community-led cultural projects by grassroots organisations (annual turnover under £50,000). Priority projects will support people on lower incomes, and connect communities that lack access to cultural resources and funding. Read the Guidance Notes thoroughly to give yourself the best chance of being funded.

Deadline | 2 year rolling programme. Funding available until Spring 2020.

### Creative People & Places

Creative People and Places (Arts Council England) fund focuses on supporting communities to access arts and cultural opportunities eg music, theatre, museums, dance, craft, visual arts, libraries, festivals, creative writing, things people do, make or watch. *You don't need to have worked with arts and culture before to get involved.*

### The Wakeham Trust

The Wakeham Trust provides grants to help people rebuild their communities | neighbourhood projects, community arts projects, projects involving community service by young people, or projects set up by those who are socially excluded. Small projects preferred - often, but not always, start-ups, where an initial £125 to £2,500 can make a real difference. The best way to understand the kinds of projects they support is to look at their website.

### Combating Loneliness | Barchester Foundation

£100 to £5,000 to connect or re-connect people with others in their local community. Applications that combat loneliness and enable people to be active and engaged will be the highest priority in 2018.

### The Percy Bilton Charity - UK

Up to £2000 capital expenditure (furniture and equipment; building/refurbishment projects) for organisations assisting disadvantaged youth, people with disabilities, or over-60s may apply. Registered charities only.

### In Kind Direct

In Kind Direct distributes new, usable consumer goods to charities, not-for-profit organisations and social enterprises working in the UK and abroad. The supplies are donated by some of the UK's best known manufacturers and retailers.

To start ordering goods, register your organisation on the Catalogue page

### MOPAC Victims of Crime Fund

£10,000 - £35,000 from MOPAC Victims Fund (London Community Foundation) for 1 year to help ensure the continued and improved provision of vital services to support victims of crime and help them cope and recover. Partnerships of two or more organisations can apply for up to £70,000. Applications can include capacity building costs e.g. governance training for trustees and staff. Closing date: 4th January 2019.

Back to Top

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## EVA Services, staff and contact details

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**Community Accountant**

Sakeel Toraub FCCA 020 8373 6354 s.toraub@enfieldva.org.uk

**Project Development and Funding Advice Manager**

Kishore Kanani 020 8373 6357 k.kanani@enfieldva.org.uk

**Volunteer Centre**

Helen Price or Meera Vasudevan 020 8373 6348 volunteering@enfieldva.org.uk

**All general enquiries and training bookings**

Jenny Budden or Cigdem Hasan 020 8373 6268 admin@enfieldva.org.uk

**Development and Funding Advice**

Please call Jenny Budden 020 8373 6268 admin@enfieldva.org.uk

**EVANEWS**

Claire Buddle 020 8373 6337 evanews@enfieldva.org.uk

Back to Top

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Back to Top